

# Call for Proposals

IVEC 2025

International Virtual Exchange Conference iveconference.org

The International Virtual Exchange Consortium (IVEC) is a global, inclusive community of virtual exchange practitioners, researchers, and professionals that provides a forum for dialogue and growth. The community aims to advance pedagogy and research in virtual exchange through a variety of means, including hosting its annual conference. The IVEC annual conference is the largest and most prominent event on virtual exchange, providing a forum for professors, administrators, students, and technical staff from institutions around the world interested in the growing practice of virtual exchange. Virtual exchange provides authentic opportunities for intercultural and transnational engagement and learning using technology to connect people around the world. Through collaborative activities and courses, virtual exchange supports the development of transferable skills for living and working globally and provides opportunities for applied learning experiences.

IVEC 2025 will be hosted by Hellenic Mediterranean University in Crete, Greece, in collaboration with the IVEC Board of Directors. Reflecting input from the IVEC community and building on the success of previous in-person and virtual events, IVEC 2025 will include hybrid formats, prioritizing engagement among attendees through a combination of asynchronous and synchronous opportunities.

We invite proposal submissions from individuals, institutions, and organizations around the world focused on virtual exchange. We welcome proposals from virtual exchange practitioners (instructors, staff, and administrators) as well as students who have participated in virtual exchange.

The primary language of the conference is English and proposals should be submitted in English. However, in alignment with the ethos of the IVEC community, we encourage the inclusive and innovative use of multiple languages within conference sessions. Please note that interpretation/translation services will not be provided. All submissions will undergo a double blind peer review process. Authors will be notified of acceptance in time to register by the early registration deadline.



## 2025 CONFERENCE TRACKS

Submissions are welcome in the following tracks. The descriptions below indicate the topics prioritized within each track.

- Innovation in VE practices: Case studies and practice reports, explorations of the use of innovative pedagogies and technologies, and accounts of student experiences.
- Impact through Research: Reports on research evaluating the impact and outcomes of virtual exchange projects, as well as the field more broadly. Proposals must clearly articulate the research questions and methodology and present concrete, completed results/analysis. Research conducted across multiple projects and/or with multiple iterations will be given preference.
- VE for Global Change: Reports on intentional efforts to promote social justice and overcome equity and inclusion challenges, either within the context of a virtual exchange project or by engaging a broader community/global focus (i.e. the UN SDGs).
- Strategy and Policy: Virtual exchange strategy and policy at departmental, school, faculty, institutional and system levels.
- Shaping the Field: Defining virtual exchange, universal standards for professional development, assessment, privacy policies, etc.

#### Session formats:

IVEC 2025 will be held in a hybrid format, allowing attendees to meet in person and/or virtually.

- At least one of the presenters for each session must be in person in Greece, with the exception of Poster Presentations, which can be asynchronous, and fully remote Workshops.
- In order to maximize online attendee participation, one presenter from each session group must be designated as the online moderator. The online moderator can present either in person or virtually. For sessions with a single presenter, an online moderator will be provided.
- An individual may be a presenter in a maximum of three (3) sessions.

#### Workshops (90 minutes)

Workshops are action-oriented, hands-on sessions intended to train and actively engage participants. To facilitate engagement with the diversity of audience, workshops will be fully on site, or fully remote. Workshop proposals must specify the format and describe the intended content, goals of the session, and how activities and/or technology will be used to enhance/maximize engagement through hands-on components of the session. (Proposals for workshops should not exceed 300 words)



#### Facilitated Discussions (40 minutes)

These sessions should propose a topic or challenge that is relevant to the wider field of virtual exchange and outline a set of thought-provoking questions and/or breakout activities in order to guide an interactive conversation with attendees. Proposals can include roles for up to 5 facilitators but should focus on engaging participants rather than developing a panel of presenters. Proposals must describe the topic or challenge and explain the framework for drawing out discussion and involving both in-person and online participants in active conversation. Submissions should also include 2 questions/discussion prompts that the author(s) would like to pose to attendees to spark further conversation on the presentation topic. Supplemental resources informing the discussion, such as handouts or reference material, are welcome and may be listed in the proposal. (Proposals for Facilitated Discussions should not exceed 300 words)

## Presentations (40 min)

These in-person sessions should consist of a maximum of 30 minutes for the presentation and 10 minutes for discussion. Presentation proposals should include a full description of what will be presented, as well as 2 questions/discussion prompts that the author(s) would like to pose to attendees to spark further conversation on the presentation topic. (Proposals for Presentations should not exceed 300 words)

### **Poster Presentations**

To facilitate engagement with the diversity of audiences, Poster Presentations will be fully on site or fully remote. In-person Poster Presentations will be displayed in a gallery space with time scheduled for attendees to interact with the content and presenters. Poster size should be 90 x 120 cm with a portrait orientation; presenters should plan to print and bring all materials with them to the conference. On-line presenters will be asked to upload a short (no more than 5-minute long) presentation video to accompany their poster. Poster Presentations should include an outline of the presentation topic and content shared, plus 2 questions/discussion prompts that the author(s) would like to pose to attendees to spark further conversation on the presentation topic. (Proposals for Poster Presentations should not exceed 300 words).

## Invited Roundtables

A selection of accepted **Poster Presentations** will be grouped according to common themes or creative interdisciplinary connections to generate further discussion. Authors may be invited to facilitate these synchronous roundtable sessions during the conference, either in person or online. No submission is needed for roundtables. This format is aimed at maximizing engagement of participants.



#### Interest Group Meetings (40 minutes)

Interest Group Meetings will offer an opportunity for individuals with a specific focus within the field of virtual exchange to come together for a structured, yet informal discussion, networking opportunity, and brainstorming session. Interest Groups can be built around many points of connection: geographic/regional, disciplinary, educational level (e.g. higher education, K-12), conference theme, etc. Proposals should describe the intended audience, propose a structure for the meeting and state specific intended outcomes. Submissions should also include 2 questions/discussion prompts that the author(s) would like to pose to attendees to spark further conversation on the presentation topic (Proposals for Interest Group Meetings should not exceed 300 words)

## Review Criteria

Proposals will be assessed on the following criteria:

- Alignment with a Conference Track: See specific criteria above
- Relevant: the proposal has high potential to attract conference attendees by addressing the needs of the community; raises issues important to virtual exchange and engagement; and its contents can be broadly disseminated and understood
- Clear: the intended outcomes of the session are easily understood
- Engaging: the proposal prioritizes active engagement of participants, rather than simply sharing information
- Well Researched: claims are backed by sufficient data; claims draw upon relevant literature and/or multiple perspectives; and limitations are described honestly (research papers only)
- Scope: applicable to a broad range of practitioners at various levels

#### IMPORTANT DATES

- Submission system opens: February 19, 2025
- Deadline for submission of abstracts: March 23, 2025
- Notification of acceptance: May 16, 2025
- Registration opens: April 14, 2025
- Registration closes: October 1, 2025
  - Early bird registration: April 14 August 17, 2025
- Scholarship application deadline: July 1, 2025
- Submission of papers for conference proceedings (optional): November 30, 2025.



## INSTRUCTIONS FOR SUBMISSION

Proposals should be submitted through the conference webpage: <a href="www.iveconference.org">www.iveconference.org</a>, beginning on February 19, 2025.

The following information will be requested during the submission process:

- Names, titles, contact info, institutional or organizational affiliation and short bio (max 100 words) for each presenter and facilitator.
- Conference track (selected from the list above)
- Session format (selected from the list above)
- · Title of the abstract
- Abstract (max. 300 words)

All presenters must register for the conference before August 17, 2025 in order to guarantee inclusion in the conference agenda. Only individuals who will be presenting at the conference should be included in the proposal. Any additional non-presenting authors can be included in the presentation slides but please note that only presenter/facilitator names will be listed in the conference program.

A limited number of scholarships will be available to cover registration fees.

#### PUBLICATION OPPORTUNITIES

Conference proceedings will be published only electronically. To be included in the conference proceedings, presenters must submit a clean, edited copy of their session overview by November 30, 2025. More information and any additional publication opportunities will be announced via the conference website: <a href="https://www.iveconference.org">www.iveconference.org</a>

#### LICENSE

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## Contact Information

By submitting a proposal for consideration in the IVEC 2025 Conference, your contact information will be used by IVEC for the purposes of communicating conference related information and will be added to our general mailing list for these purposes. To have your name and email removed from our contact list at any time, please contact us at <a href="mailto:info@iveconference.org">info@iveconference.org</a>.

For more information about the conference and the practice of virtual exchange, please visit <a href="IVEConference.org">IVEConference.org</a>. For inquiries, please contact <a href="info@iveconference.org">info@iveconference.org</a>.